ELYXYR
Infusing Efficiency

Service Coordination Manager
Designed for Developmental Disabilities Services

The Elyxyr Group's Service Coordination Manager is a **secure**, **centralized**, **collaborative** (amongst participating agencies) website that **automates** and **facilitates** intake, waitlist and service coordination for developmental disabilities services.

___ For Families ___

- Application may be filled in **securely online 24/7** by families or intake may be conducted by participating agencies.
- **Postal code validation** to ensure only clients within a specified region may apply. ①
- **Bilingual** to accommodate both French and English.

___ For Agencies ___

- Waitlist **automated for integrity**: clients added to waitlist upon confirmation of eligibility and removed from waitlist upon entering a service. ②
- **Reminders** tagged to applications for follow-up.
- Centralized Document Repository where client documents can be **uploaded** and **shared** with partner agencies. ③
- **Service history** accessible on system. ④
- **Child and Adolescent Needs and Strengths** (CANS) assessment available for tracking improvements.
- Flexibility to **reschedule or defer service** ⑤
- **Statistical reports** available for reporting to government/funder. ⑥
- **Targeted client list** generated based on multiple variables such as agency, status, region, language, age and skill domain for mailing list and intake planning. ⑦
- Auto mailer to send **mass emails** to targeted client list in a private and personal manner.
- **Export client information** to partner agencies' database.
- **Unique wait list record** per client which prevents duplicate entries and eliminates the need to consolidate different wait lists.

ABA Services - Intake Management
JV LYN Sign Out
ABA Service Provider

Intake | Eligibility Pending | Waitlist | Flagged | Service List | Search | Admin | Report

② Filter — Click to expand

Total: 39

#	Waitlist Date	Flagged	Individual	Birthdate	Region	Primary Agency	May Contact	Service Agency
1	Aug 8, 2011 13:08		Lam, Janet (11) Female	Oct 28, 1998 Age: 15	Waterloo			
2	Aug 29, 2011 15:37		Bush, Joey (256) Male	Nov 1, 2000 Age: 13	Dufferin			Dufferin Family Services
3	Aug 31, 2011 12:31		Shah, Bina (321) Female	Aug 30, 1995 Age: 18	Halton	Behavioural Services		Residential Development Centre
4	Aug 31, 2011 13:44		Christie, Agatha (323) Female	Sep 1, 1993 Age: 20	Dufferin	Community Living North		
5	Aug 31, 2011 14:14		Chu, May (28) Male	May 1, 2008 Age: 5	Dufferin			
6	Aug 31, 2011 16:40		Lee, Mona (325) Male	Sep 1, 1993 Age: 20	Dufferin		✓	

Postal Code Validation ①

* Child's Postal Code: L3C-2K1

The intake system does not recognize this postal code as being within Region. Please contact the ABA Intake Coordinator at 1-803-688-8888
[Restart] [Next]

Mailing List ⑦

Filter

○ Welcome Package Pending
○ Written Eligibility/Ineligibility Confirmation Pending
○ Consent expired or expiring in [90] day(s).
● General

Status: [All] **Note:** If a child has multiple primary contacts, all will be display.
Primary Agency: [All]
Contact Type: ○ Email ○ Postal Mail ● Both
Age: ☑0 ☑1 ☑2 ☑3 ☑4 ☑5 ☑6 ☑7 ☑8 ☑9 ☑10 ☑11 ☑12 ☑13 ☑14 ☑15 ☑16 ☑17 ☑18 ☑18+
Region: [All]
Language: [Any]
[Go]

⑥
| Intake Stats |
| Mailing List |
| Intake Planning |
| ABA Statistic |
| ABA Statistic By Age |
| CANS Report |

Intake Form Id: JF-11

Add to Journal (0) | Documents (2) | Service History (2) | CANS (0) | Parent/Caregiver Services
Lam, Janet | Oct 28, 1998 (15 Years 0 Months) Status: On Waitlist

Intake Completed Agency:	Last Updated Agency:	Verbal Consent
Name: Shah, Kaushik	Name: Shah, Kaushik	☐ Verbal Consent
Date: Aug 10, 2011 14:58	Date: Aug 9, 2013 15:50	Name:

Eligibility
Welcome Package Mailed Date: Jul 19, 2011   Mailed To:
ASD Diagnosis Report: View
Consent Form: View
Eligibility Confirmed: Yes
Aug 12, 2011
Shah, Kaushik
Written Eligibility Mailed: Aug 3, 2011
Bu, Rim   Change

Last Service ④
Verbal Consent: ☐
Waitlist Date: A...
Ka...
Primary Agency: B...
Primary Agency may contact family for service planning:
Service Agency:
Skill Domain: Communication, Daily Living Skills

	Estimated	Actual
Start Date:	Aug 10, 2011	Aug 11, 2011
End Date:	Aug 25, 2011	Sep 10, 2011

Defer Service ⑤
Date: 22/11/2013
Comment: [ ]
Note: This intake family has been defered **2** times. If you defer this family the third time, the client will be automatically moved to the bottom of the Waitlist.
[Confirm]

Document for May Chu ③
Back to Intake form
New Document

#	Document Date	Type	File Description	Renewal Date	Uploaded By	Date Uploaded
1	Aug 31, 2011	Diagnosis			Rim Bu	Aug 31, 2011
2	Aug 30, 2011	ABA Consent Form		Aug 30, 2012	Kaushik Shah	Aug 30, 2011